



# Becky P. Rothrock

## Brooks County Tax Commissioner

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### NEW GEORGIA RESIDENT CHECKLIST

New Georgia residents must register in person within 30 days of establishing residency (penalties apply thereafter) and must provide the following information:

**PROOF OF OWNERSHIP** – Must be satisfied in one of the following ways:

#### **Out of state title or MSO**

- The MSO or original title with the owner(s) printed on the face of the title.
- If the vehicle is owned by more than one owner and both owners cannot be present, an original notarized Power-of-Attorney\* and a copy of the owner's driver's license is required for the owner that is absent, this also applies to a secondary owner that is an out of state resident that cannot be present.

#### **Leased Vehicle**

- The lessee must present their original lease agreement showing their name and address along with a complete description of the vehicle. In addition, an original notarized Power-of-Attorney\* is required from the leasing company authorizing the lessee to register the vehicle in the state of Georgia.

#### **Title Held by Lien Holder**

- A copy of the original title showing the owner(s) and lien holder(s) name(s) and addresses on the face of the title **OR**
- Original purchase agreement listing dealer, complete name and address of lien holder **AND** your most current registration. (**NO PAYMENT BOOKS WILL BE ACCEPTED**)
- If the vehicle is owned by more than one person and both owners cannot be present, an original notarized Power-of-Attorney\* and a copy of the owner's driver's license is required for the owner that is absent.

#### **Proof of Residency**

- Valid Georgia ID card (issued by the State of Georgia) or Georgia Driver's License. Whether registering with your State issued GA ID or your GA driver's license, it **MUST** reflect your current Brooks County address.

#### **Other Requirements**

- Georgia liability insurance policy binder or declaration page less than 30 days old, **MUST** include the vehicle VIN number.
- By Georgia law, ANY vehicle currently registered in the State of Georgia **MUST** carry Georgia liability insurance.
- Current vehicle mileage \_\_\_\_\_

#### **Costs**

- Title Fee - \$18.00
- Tag/Plate Cost - \$20.00 (Specialty plates are available at an additional cost)
- Title Ad Valorem Tax (TAVT) – 3% of the vehicle's fair market value ([www.dor.ga.gov](http://www.dor.ga.gov))
- 10% TAVT penalty if registered more than 30 days after establishing residency and an additional 1% penalty For each 30 day period thereafter.

**\*Power-of-Attorney must include year, make, model and vehicle identification number (VIN)**